

**Lebanon Board of Finance  
Minutes of March 24, 2015  
Special Meeting**

**Members Present:** David Scata (Chairman), Liz Charron (Vice Chairman), Gregg Lafontaine, Betsy Petrie, Phil Johnson

**Alternates Present:** Kevin Cwikla, Diane Malozzi, Ed Tytor

**Members Absent:** Meghan Bruce

**Public Audience:** 4

**Others in Attendance:**

- Phil Chester, Town Planner
- Janet Tyler, Superintendent
- Don Neel, Lebanon Schools Business Manager
- Al Vertefeuille, Chairman, Board of Education
- Jason Nowosad, Board of Education Finance Committee
- Other BOE members

**A. Call to Order**

The meeting was called to order at 7:00 PM by David Scata. For the meeting, Ed Tytor to sit for Meghan Bruce.

**B. New Business**

1. *Discuss and act on accepting a \$15,000 Ag viability grant from the Dept. of Agriculture.* Phil Chester presented information to the Board regarding a grant received from the Department of Agriculture for use by the Town. Betsy Petrie moved and Phil Johnson seconded a motion to accept the \$15,000 Ag viability grant from the Department of Agriculture. Motion passes unanimously.
2. *Review Fiscal Year 2014-2015 Board of Education expenditures.* Janet Tyler introduced Don Neel to the Board. The Board reviewed the current year to date expenditures with Don and asked detailed questions about projected spending remaining. Don explained that further details would be available closer to the end of the school year. While this year will be tight, the board did feel at this point they would not go over budget. No action required.
3. *Discuss the FY 2015-2016 operating and capital budgets for the Board of Education and the Board of Education projected revenues. After discussion there will be an opportunity for public input.* Jason Nowosad, the chairman of the Board of Education's finance

subcommittee, walked the Board through the proposed budget, projected revenue and capital plans. Questions focused on general questions around the budget and revenue, including, but not limited to, understanding the areas of increases, enrollment numbers, special education costs and capital plans. Handouts from the Board of Education with their proposed budget, revenue and capital plans were reviewed by the Board. Revenue was discussed in some detail, especially with respect to how grants are utilized in the operating budget. A letter from a town resident supporting the Board of Education budget as proposed was read by David Scata. At the conclusion of the Board's questions, four town residents spoke in support of the budget as proposed as well.

4. *Discuss and approve Board of Finance minutes:*

- *February 10, 2015, Special Meeting*
- *February 17, 2015, Regular Meeting*
- *February 21, 2015, Special Meeting*
- *February 26, 2015, Special Meeting*
- *March 7, 2015, Special Meeting*
- *March 14, 2015, Special Meeting*

The following individuals moved and seconded the approval of meeting minutes as detailed:

- February 10, 2015, Special Meeting – Phil Johnson moved and Liz Charron seconded the meeting minutes. Motion passes unanimously.
- February 17, 2015, Regular Meeting – Betsy Petrie moved and Phil Johnson seconded the meeting minutes. Motion passes with David Scata abstaining.
- February 21, 2015, Special Meeting – Phil Johnson moved and Betsy Petrie seconded the meeting minutes. Motion passes with David Scata and Liz Charron abstaining.
- February 26, 2015, Special Meeting – Betsy Petrie moved and Phil Johnson seconded the meeting minutes. Motion passes with David Scata abstaining.
- March 7, 2015, Special Meeting – Phil Johnson moved and Gregg Lafontaine seconded the meeting minutes. Motion passes with David Scata abstaining.
- March 14, 2015, Special Meeting – Gregg Lafontaine moved and Phil Johnson seconded the meeting minutes. Motion passes with Phil Johnson and David Scata abstaining.

5. *Discuss Town Budget, Special Funds, Revenue, BOE Budget, Capital Reserve & Nonrecurring Expenses 2015-2016, Develop Budget Proposal for the public hearing.* The Board continued discussions around the overall FY 2015-2016 budget. Discussion included comments around funding in contingency – as the charter vote will be postponed until November, the Board decided not to include monies in contingency should it pass. No action taken at the meeting.

6. *Discuss capital projects, bonding, and debt reduction.* The Board discussed further details around bonding would be covered in Wednesday's meeting with Dennis Dix. Liz

Charron commented that after speaking with Dennis Dix, the Town cannot pre-pay existing or new bonds. No action taken.

**C. Adjourn**

Ed Tytor moved and Phil Johnson seconded a motion to adjourn at 8:54pm. Motion passes unanimously.

Respectfully Submitted,  
Diane Malozzi  
Acting Secretary